



Badminton Europe  
Brøndbytoften 14  
2605 Brøndby, Denmark  
info@eurobadminton.dk  
www.badmintoneurope.com

BEC Member Associations

Brøndby, 27 November 2017

## REFERENCE

Invitation Participants BEC Shuttle Time Trainer's / Tutor's Course – Chisinau, Moldova.

Dear Member Association,

Badminton Europe is happy to inform you that we will organise another BWF / BEC Shuttle Time Trainer's/Tutor's course in close cooperation with the Badminton Federation of Moldova.

### Prerequisites for participants:

- Should be a coach and/or educator with high level presentation skills.
- Should be experienced in planning and delivering workshops and courses for adults.
- Should be a confident badminton player with a sound knowledge of the sport.
- May have coached badminton in a school context.
- **Must have a very good understanding** of Shuttle Time (e.g. goals of the programme, course material and content), of the Teachers' Manual, Lessons Plans for teachers, and Tutors' Guidelines.

Member Associations who are not familiar with Shuttle Time should get in touch with BWF to receive all the resources and go through them before the start of the course.

To receive the Shuttle Time resources and to get to know them, please follow this link: <http://bwfshuttletime.com/teachers-overview>

### Planning

The course will be held from 2 - 4 February 2018 in Chisinau, Moldova.

The course will start on Friday 2 February 2018 at 09:00 in the morning, and finish on Sunday 4 February 2018 at 12:00 in the afternoon.

Participants are expected to arrive on **Thursday 1 February 2018**, and depart **Sunday 4 February 2018** in the afternoon. Transport from the hotel to the airport will be arranged by the host.



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## Support

Badminton Europe will cover the following (for up to 2 participants from each Member Association):

- Accommodation in a twin room including breakfast (3 nights)
- 3 lunches (one on each course day)

**Travel costs for the participants will not be covered by Badminton Europe. Travel related costs must be covered by Member Associations or participants.**

## Registration:

All applications must be sent to us by our Member Associations.

To register your applicant(s), please send out the following documents to [hugo.mussou@badmintoneurope.com](mailto:hugo.mussou@badmintoneurope.com) :

- Participant's application form (attached to this letter)
- Participant's CV in English

The deadline to send in applications is **5 January 2018**.

Badminton Europe will review the applications and CV's and will confirm to the Member Associations their participation.

Please **do not make any travel arrangements** before receiving confirmation from Badminton Europe.

Additional details about the venue and other arrangements will be communicated closer to the course.

If you require any further information please do not hesitate to contact Zsafia Horvath, Manager at Badminton Europe.

Kind regards,

A handwritten signature in blue ink, appearing to read "J. Serfaty".

Jean-Marc Serfaty  
Chairman  
Sport for All Commission

A handwritten signature in blue ink, appearing to read "Zsafia Horvath".

Zsafia Horvath  
BEC Manager